

By-Laws

Junior Livestock Auction Advisory Committee

Butte County Fair Association

Butte County Fair Gridley, California

ARTICLE I

Section I. Name

The name of this committee shall be the Butte County Fair Junior Livestock Auction Advisory Committee. The committee shall assist the Fair Association in the operation of the annual Junior Livestock Auction in conjunction with the Butte County Fair and function as an advisory committee to the Fair Board of Directors on the Junior Livestock matters.

Section II. Purpose

This committee is advisory in nature and its purpose is to provide the Butte County Fair Board of Directors with recommendations pertaining to rules and policy regarding the junior livestock show and auction and to assist in the presentation of the junior livestock auction. The Butte County Fair Association Board of Directors and management retain all authority as it pertains to matters regarding the fair.

ARTICLE II

Section I. Membership

- 1.1 The voting membership shall be two (2) each from the eight appointed fair board members, to serve two-year terms; designated by the Butte County Fair Board of Directors to represent the diversity of the species shown at the fair, one (1) member elected by the appointed committee (total voting membership – 17)
- 1.2 Each of the above stated members will have one vote. (If members of the same immediate family are appointed to the committee i.e. husband and wife. They are considered one person in matters of voting and only have one vote).
- 1.3 To retain voting membership, each member must attend two meetings each year. The membership list shall be reviewed at the annual meeting to eliminate non-active members from the voting membership. Excused absence shall be for due cause and must be reported to the committee secretary prior to each meeting.

- 1.4 The Board Director of the affected area shall fill voting membership vacancies.
- 1.5 Appointed representatives may include members from the following categories: Vocational Agriculture Instructor, 4-H Leaders, parents or adult community members.
- 1.6 Ex-officio (non-voting) members of the committee shall be the CEO of the Butte County Fair Association, and the 4-H Program Coordinator. Ex-officio members may not serve in the capacity of an officer.
- 1.7 All interested community members may attend and participate in all meetings of the committee, but may not vote.

Section III. Meetings

- 2.1 A minimum of two meetings a year will be held.
- 2.2 Other meetings may be called by the chairperson as deemed necessary.
- 2.3 NOTIFICATION of all meetings shall be sent to all voting members and other interested parties whose names appear on the roster of community members kept by the secretary at least one week (seven calendar days) prior to all meetings.
- 2.4 Items to be placed on the agenda for a meeting should be given to the Chairperson no later than ten (10) days prior to the meeting so they can be included in the agenda.
- 2.5 Minutes of the meetings shall list those members present, members absent, and a summary of all business discussed and transacted at the meeting. They should list all motions with the maker and the second, and the vote on such matters. Minutes should also reflect financial reports, discussion and comments on all topics relating to the business of the committee.

Section III. Officers and Elections

- 3.1 Officers of this committee shall consist of a Chairperson, Vice-Chairperson, and Secretary. They shall be elected at the annual meeting and serve until the next annual meeting. They shall be elected by a simple majority of the designated voting members of the committee.
- 3.2 Any officer may be removed with or without cause by a majority of the committee members at the time in office, at any regular meeting of the committee.
- 3.3 Any officer may resign at any time by given written notice to the committee or its Chairperson. Any such resignation shall take affect at the date of receipt of such notice or at the later date specified therein.

Section IV. Amendments

4.1 These bylaws may be altered, amended or repealed, and new and additional bylaws adopted at any time by two-thirds vote of the full voting membership of the committee at the time in office, with the approval of the Directors of the Butte County Fair Association.

Section V. Committees

5.1 The Chairperson may appoint sub-committees as deemed necessary. Such sub-committees may formulate recommendations or carry out specific tasks as directed by the chairperson.

Section VI. Inspection of Bylaws

6.1 The Junior Livestock Committee shall keep in the office of the Butte County Fair Association the original copy of the bylaws, as amended or otherwise altered to date, certified by the secretary, which shall be open to the public during regular office hours of the Butte County Fair Association.

Section VII. Transaction of Business

7.1 Every act or decision done or made by a majority of the members present at a meeting duly held shall be regarded as the act of the committee. Such act by the committee will be a basis for a recommendation to the Butte County Fair Board of Directors and forwarded to them at the next regular board meeting,

Section VIII. Parliamentary Authority

8.1 Robert's Rules of Order, newly revised shall be authority on all questions of parliamentary law, unless in conflict in these by-laws or with the laws of the State of California.